



**TOWN OF LOS GATOS
TOWN COUNCIL MEETING
JUNE 18, 2019
110 EAST MAIN STREET
LOS GATOS, CA**

Steve Leonardis, Mayor
Marcia Jensen, Vice Mayor
Rob Rennie, Council Member
Marico Sayoc, Council Member
Barbara Spector, Council Member

PARTICIPATION IN THE PUBLIC PROCESS

How to participate: The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item on the agenda, please complete a “speaker’s card” located on the back of the chamber benches and return it to the Clerk Administrator. If you wish to speak to an item NOT on the agenda, you may do so during the “Verbal Communications” period. The time allocated to speakers may change to better facilitate the Town Council meeting.

Effective Proceedings: The purpose of the Town Council meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Town of Los Gatos asks that you follow the Town’s meeting guidelines while attending Town Council meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and in the Town Code. Disruptive conduct is not tolerated, including but not limited to: addressing the Town Council without first being recognized; interrupting speakers, Town Council or Town staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

Deadlines for Public Comment and Presentations are as follows:

- Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email, to the Clerk’s Office no later than 3:00 p.m. on the day of the Council meeting.
- Persons wishing to submit written comments to be included in the materials provided to Town Council must provide the comments as follows:
 - For inclusion in the regular packet: by 11:00 a.m. the Thursday before the Council meeting
 - For inclusion in any Addendum: by 11:00 a.m. the Monday before the Council meeting
 - For inclusion in any Desk Item: by 11:00 a.m. on the day of the Council Meeting

Town Council Meetings Broadcast Live on KCAT, Channel 15 (on Comcast) on the 1st and 3rd Tuesdays at 7:00 p.m.

Rebroadcast of Town Council Meetings on the 2nd and 4th Mondays at 7:00 p.m.

Live & Archived Council Meetings can be viewed by going to:

www.losgatosca.gov/Councilvideos

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]

**TOWN OF LOS GATOS
TOWN COUNCIL MEETING
JUNE 18, 2019**

7:00 PM

MEETING CALLED TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Community Pledge Leader - Daris Khajouei

PRESENTATIONS

Small Business, Big Applause - Gerard Tires

Commendation - Karen Briones, Safe Routes to School

COMMISSIONER APPOINTMENTS

Conduct mid-year appointments for Adult Commissioner vacancies on Boards, Commissions, and Committees.

[Staff Report](#)

[Attachment 1 - Adult Commissioner Applicants](#)

[Attachment 2 - Policy 2-11 Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum](#)

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION) *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Any member of the Council or public may request to have an item removed from the Consent Calendar for comment and action. If an item is pulled, the Mayor has the sole discretion to determine when the item will be heard. Unless there are separate discussions and/or actions requested by Council, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously.)*

1. Approve Council meeting minutes of June 4, 2019.
[Staff Report](#)

2. A. Authorize the Town Manager to execute an annual agreement for services with the Los Gatos Chamber of Commerce to manage the Town's Information Center and assist with the coordination of the Leadership Los Gatos program, for a total contract amount not to exceed \$60,000; and,
B. Authorize a FY 2019/20 expenditure budget adjustment in the amount of \$15,000 to cover the additional services provided by the Chamber of Commerce.
[Staff Report](#)

[Attachment 1 - Los Gatos Chamber of Commerce Agreement with Exhibit A, Scope of Services FY 2019-20](#)

3. Authorize the Town Manager to execute a first amendment to the agreement for services with ZAG Technical Services to increase compensation in the amount of \$100,000 for a total contract amount not to exceed \$300,000 for the period of September 6, 2017 through June 30, 2020.
[Staff Report](#)
[Attachment 1 - Agreement for Consultant Services with ZAG Technical Services](#)
[Attachment 2 - Draft First Amendment](#)
4. Authorize the Town Manager to execute a first amendment to the agreement for actuarial services with Bartel Associates for a total contract amount not to exceed \$58,400.
[Staff Report](#)
[Attachment 1 - First Amendment to Agreement for Services containing the original agreement Desk Item](#)
[Attachment 2 - Updated First Amendment to Agreement for Services](#)
5. Authorize the Town Manager to purchase Microsoft licensing from SoftwareONE in an amount not to exceed \$63,872.32.
[Staff Report](#)
6. Authorize the Town Manager to execute a five-year agreement for services with Pro-Sweep for downtown power washing and parking lot sweeping services in an amount not to exceed, \$71,352 in Fiscal Year 2019/20, plus an annual consumer price index adjustment annually thereafter.
[Staff Report](#)
[Attachment 1 - Agreement for Services with Exhibit A](#)
[Attachment 2 - Bid Proposal Results](#)
7. Adopt an ordinance of the Town of Los Gatos amending Chapter 15 of the Los Gatos Town Code entitled "Motor Vehicles and Traffic."
[Staff Report](#)
[Attachment 1 - Ordinance](#)
8. Town Code Amendment Application A-19-002. Project Location: Town Wide. Applicant: Town of Los Gatos.
Adopt an ordinance amending Chapter 29 (Zoning Regulations) of the Town Code regarding demolition regulations.
[Staff Report](#)
[Attachment 1 - Draft Ordinance](#)
9. Authorize the Town Manager to execute a five-year Agreement for Services with Elite Heating and Air Conditioning, Inc., for routine heating, ventilation, and air conditioning services in Town facilities in an amount not to exceed \$43,158 annually plus an additional \$30,000 for unanticipated repairs with a total annual amount of \$73,158, with a total agreement amount not to exceed \$365,790.
[Staff Report](#)
[Attachment 1 - Draft Agreement for Services](#)
[Attachment 2 - Bid Proposal Results](#)
10. Authorize revenue and expenditure budget adjustments in the amount of \$6,000 to recognize receipt and expenditure of NorthNet Library System grant funds.

[Staff Report](#)

11. Adopt a Resolution updating the Town Manager’s Authority during official periods of Town Council recess and rescind Resolution 2002–119.
[Staff Report](#)
[Attachment 1 - Draft Resolution 2019-xxx TMAuthority.June18.2019](#)
[Attachment 2 - Resolution 2002-119](#)

12. Authorize the Town Manager to execute an agreement with Los Gatos-Saratoga Union High School District and Los Gatos Union School District for School Resource Officer services for the period starting June 1, 2019 through June 30, 2021.
[Staff Report](#)
[Attachment 1 - Agreement for School Resource Officer services dated July 1, 2019 – June 30, 2021](#)

13. Authorize the Town Manager to execute a second amendment to the Agreement for Services with Sunnyvale Building Maintenance for custodial services for a three-month period in an amount not to exceed \$46,000.
[Staff Report](#)
[Attachment 1 - Draft Second Amendment to Agreement for Services](#)
[Attachment 2 - Agreement for Services](#)
[Attachment 3 - First Amendment to Agreement for Services](#)

14. Highway 17 Bicycle and Pedestrian Bridge Feasibility Analysis and Conceptual Engineering
 - A. Review and approve the scope of services for a Request for Proposals (RFP) for the Highway 17 Bicycle and Pedestrian Bridge Feasibility Analysis and Conceptual Engineering.
 - B. Authorize the Town Manager to negotiate and execute a Consultant Agreement for the Highway 17 Bicycle and Pedestrian Bridge Feasibility Analysis and Conceptual Engineering with the highest scored proposer in an amount not to exceed \$234,456.
[Staff Report](#)
[Attachment 1 - Draft RFP](#)
[Attachment A to Attachment 1 - Scope of Services](#)
[Attachment B to Attachment 1 - Sample Contract](#)

15. Receive the final report on the hazardous vegetation (brush) abatement annual program for 2019.

[Staff Report](#)
[Attachment 1 - February Notice](#)
[Attachment 2 - April Notice](#)
[Attachment 3 - Resolution 2019-019](#)

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Town Council on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Mayor, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

PUBLIC HEARINGS *(Applicants/Appellants and their representatives may be allotted up to a total of ten minutes maximum for opening statements. Members of the public may be allotted up to three minutes to comment on any public hearing item. Applicants/Appellants and their representatives may*

be allotted up to a total of five minutes maximum for closing statements. Items requested/recommended for continuance are subject to Council's consent at the meeting.)

16. Landscaping and Lighting Assessment Districts No. 1 & 2
 - A. Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 1 - Blackwell Drive Benefit Zone
 - B. Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 1 - Kennedy Meadows Benefit Zone
 - C. Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 1 - Santa Rosa Heights Benefit Zone
 - D. Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 1 - Vasona Heights Benefit Zone
 - E. Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 1 - Hillbrook Drive Benefit Zone
 - F. Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 2 - Gemini Court Benefit Zone

[Staff Report](#)
[Attachments 1-6 - Resolutions](#)
[Attachment 7 - Engineers Report](#)
17. Adopt a Resolution making determinations and ordering annexation of certain urban unincorporated islands within the Town of Los Gatos Urban Service Area pursuant to sections 56757 and 56375.3 of the California Government Code.

[Staff Report](#)
[Attachment 1 - Resolution Adopting Annexation](#)
[Attachment 2 - Resolution 2019-032 - Initiating streamlined annexation proceedings for Los Gatos pockets](#)
[Attachment 3 - Public Comments received before 1100 a.m., Thursday, June 13, 2019](#)
[Desk Item](#)
[Attachment 4 - Public Comments received 1101a.m., Thursday, June 13, 2019 to 1100 a.m., Tuesday, June 18, 2019](#)
18. Town Code Amendment Application A-19-001. Project Location: Town Wide. Applicant: Town of Los Gatos.
Consider amendments to Chapter 29 (Zoning Regulations) of the Town Code regarding fences, hedges, and walls, including regulations for the hillside area of Town.

[Staff Report](#)
[Attachment 1 - Hillside Area Map](#)
[Attachment 2 - Findings](#)
[Attachment 3 - Draft Ordinance](#)
[Attachment 4 - Ordinance Priorities Memorandum dated February 12, 2017, from Robert Shultz, Town Attorney](#)
[Attachment 5 - Ordinance 2278, adopted December 18, 2018](#)
[Attachment 6 - Hillside Development Standards and Guidelines Pertaining to Fences](#)
[Attachment 7 - November 15, 2018 Town Council Policy Committee Staff Memorandum](#)
[Attachment 8 - December 20, 2018 Town Council Policy Committee Staff Memorandum](#)

Attachment 9 - March 13, 2019 Planning Commission Staff Report
Attachment 10 - March 13, 2019 Planning Commission Addendum
Attachment 11 - March 13, 2019 Planning Commission Desk Item
Attachment 12 - April 10, 2019 Planning Commission Staff Report
Attachment 13 - April 10, 2019 Planning Commission Addendum
Attachment 14 - April 10, 2019 Planning Commission Desk Item
Attachment 15 - May 8, 2019 Planning Commission Staff Report
Attachment 16 - May 22, 2019 Planning Commission Staff Report
Attachment 17 - May 22, 2019 Planning Commission Verbatim Minutes
Attachment 18 - Public Comments received between 1101 a.m., May 22, 2019 and 1100 a.m.,
Thursday, June 13, 2019
Addendum
Attachment 19 - Public Comments received between 1101 a.m., Thursday, June 13, 2019 and 1100
a.m., Monday, June 17, 2019
Desk Item
Attachment 20 - Fence Setback Exhibit
Attachment 21 - Public Comments received between 1101 a.m., Monday, June 17, 2019 and 1100
a.m., Tuesday, June 18, 2019

COUNCIL/TOWN MANAGER REPORTS

ADJOURNMENT *(Council policy is to adjourn no later than midnight unless a majority of Council votes for an extension of time)*

Writings related to an item on the Town Council meeting agenda distributed to members of the Council within 72 hours of the meeting are available for public inspection at the front desk of the Los Gatos Town Library, located at 100 Villa Avenue, and are also available for review on the official Town of Los Gatos website. Copies of desk items distributed to members of the Council at the meeting are available for review in the Town Council Chambers

Note: The Town of Los Gatos has adopted the provisions of Code of Civil Procedure §1094.6; litigation challenging a decision of the Town Council must be brought within 90 days after the decision is announced unless a shorter time is required by State or Federal law.